



Policies and Procedure

Event Registration Policy

Registration submissions for this event are not processed, and a seat is not confirmed or reserved, until full payment is received. Space is limited, so it is highly recommended that payment is provided at the time of submission to guarantee a seat within all related events. Entrance to the event is contingent upon full payment. Course materials are not guaranteed to those who register on site or fail to submit payment prior to the event.

Cancellation Policy

Full refunds will be granted to written requests received by January 10th, 2019 via email to CustomerService@assp.org or fax to +1.847.768.3434. No shows or cancellations received on or after January 11th, 2019 will not receive a refund.

If, for any reason, ASSP must cancel a course or event, liability is limited solely to the registration fees paid. ASSP is not responsible for other expenses incurred, including travel and accommodation fees. For more information regarding administrative policies, please contact ASSP's Customer Service team at +1.847.699.2929 or CustomerService@assp.org.

Disclaimer

ASSP reserves the right to alter or delete items from the program in the event of unforeseen circumstances. Material has been prepared for the professional development of ASSP members and others in the occupational safety and health community. Neither the instructors nor ASSP can warrant that the use of material presented will be adequate to discharge the legal or professional liability of the members in the conduct of their practices. All materials used in the preparation and delivery of presentations on behalf of ASSP are original materials created by the instructors, or otherwise are materials which the instructors have all rights and authority to use and/or reproduce in connection with such presentation and to grant the rights to ASSP as set forth in the instructor agreement. Subject to the rights granted in the instructor agreement, all applicable copyrights, trade secrets, and other intellectual property rights in the materials are and remain with the instructors. Please note: Unauthorized recording, in any form, of courses is prohibited.

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Consent

Registration and attendance at, or participation in, ASSP professional development, constitutes an agreement by the registrant to ASSP's use and distribution of the attendee's image or voice in photographs, videotapes, electronic reproductions, and audio tapes of such events and activities.

IACET CEUs



ASSP is accredited by the International Association for Continuing Education and Training (IACET). ASSP complies with the ANSI/IACET Standard, which is recognized internationally as a standard of excellence in instructional practices. As a result of this accreditation, ASSP is authorized to issue the IACET CEU. To receive CEUs, attendees need to be present for the education hours of the seminar(s) selected and participate in all-learning activities provided by the instructor(s).

Learning objectives will be assessed by providing feedback through evaluations, completing tests or quizzes, participating in discussions, and/or through presenting the results of a group project.

BCSP Recertification Points

For Board of Certified Safety Professionals recertification points, ASSP awarded CEUs are equivalent in value (e.g., 1.0 CEU = 1.0 recertification point).

ABIH CM Credit for CIH

The seminars offered at SeminarFest may be eligible for ABIH CM credit. See the [ABIH web site](#) for CM credit criteria.

IHMM CMPS for CHMMS

The courses offered at SeminarFest may be eligible for ABIH CM credit. See the [IHMM's website](#) for recertification CMP information.

Visa

Obtaining a VISA is solely the responsibility of the attendee. Please contact the local government of the host country for details. Once a paid registration is received, a letter of invitation will be provided by ASSP, upon request.